

# Green Wyvern Yachting Club



## Annual General Meeting Minutes

**Sunday 27<sup>th</sup> October 2019 – The Reedcutter Inn, Cantley at 10.00a.m.**

Andy Garnham began the meeting with a minute's silence for Paul Brierley and Peter Ford who had both died since the last AGM.

### **1. Members present:**

Kerry Burwood, Michael Burwood, Melina Burwood, Andy Garnham, Denis Kilner, Margaret Kilner, Simon Miles, Lisa Reid, Mark Thorne, Jonathan Winterton, Rosemary Winterton, Will Learoyd, Melanie Farrar, Richard Farrar.

### **2. Apologies:**

Nick Vowles, Peter Semain, Ian Bowmaker, Tim Duff, Marion Tunwell, Tim Hurren, Trevor Potter, Clarissa Burwood, Jan Farrar.

### **3. Minutes of the 2018 AGM.**

The minutes of the AGM held on 28<sup>th</sup> October 2018 were proposed as an accurate record by Melanie Farrar, seconded by Denis Kilner, and approved unanimously.

### **4. Matters Arising from the Minutes.**

There were no matters arising.

### **5. Reports:**

These had been circulated in advance of the meeting so that all members had the opportunity to read them.

#### **A. Commodore's Report**

We have had another fine year of sailing and I'm looking forward to a nice warm shed. We had a small Easter cruise which many of us still enjoy when we can sail well before the wind gets trapped in the leaf bound trees. This year we reduced the summer cruising to three weeks to ensure a great experience with large fleets. It was a great pleasure to see some members that have not sailed club weeks for some time returning, including Emma Duff and Mels Farrar. With Miles Turner and family joining up in company. I am so pleased these old hands have already asked for next years booking forms. This year we once again had a fully compliant inspection held during the summer cruise at Oulton from the RYA. Can I thank all the committee who have contributed to this excellent achievement. In particular both Jonathan and Rosemary who not only supported this on the day but generated the much needed paperwork.

I was delighted to see the Cecil Howard race with ever increasing numbers and it's great to attract members of other sailing clubs. I like other members much enjoyed the round the island race and I hope more of our friends can join in next year. I particularly enjoyed the pictures of the new technique of holding the boat off the bridge by quant whilst getting the rig back up. I wonder if we could persuade Mr Evans to crane bigger rigs over the bridge!

I would like you all to join me in a vote of thanks to the entire committee who have worked hard for you this year and are happy to carry that on. Sadly with the exception of our young people's member, who the ageing process has deselected, thank you Clarissa.

Now who was it that wanted a sander and a varnish brush?

# Green Wyvern Yachting Club



Andy Garnham

## B. Vice Commodore/Racing Report

### Vice Commodores Report – Race Report 2019

**Race:** Round The Island River Cruiser Race **Date:** 17-August-2019

#### **Committee**

**Vice Commodore:** Mark Thorne

**Race Secretary:** Lisa Reed

**Officer of the Day:** Peter Lowes – who started and finished the race

**Safety Boat Crew:**

**Conditions:** Wind was less than expected but still reasonably strong.

#### **Results:**

Boat	Start	Finish	Handicap	Time	Adjusted	Position	Trophy	Helm
Stella Genesta	10:00:00	13:13:45	-0.19	03:13:45	02:36:56	1.00	RTI Anne	M Burwood
Modwena	11:00:00	14:23:16	-0.18	03:23:16	02:46:41	2.00	Fastest slow boat	M Cassidy
Sparklet	10:00:00	13:15:04	-0.07	03:15:04	03:01:25	3.00	Fastest fast boat	T Potter
Pan	10:00:00	13:59:58	-0.18	03:59:58	03:16:46	4.00		
Puck	12:00:00	16:41:55	-0.16	04:41:55	03:56:49	5.00		

#### **Meal:**

At the Duke's Head as usual - £10 per head. Sheppard's Pie. Thanks to Jonathan for coordinating.

**Comments:** Flyers were distributed with the River Cruiser Class magazine, but this had no effect as there was a conflict with Oulton week.

**Race:** Cecil Howard Race **Date:** 1-September-2019

#### **Committee**

**Vice Commodore:** Mark Thorne (with help from Will Armour)

**Race Secretary:** Lisa Reed

**Officer of the Day:** Mark Thorne **Race Results:** Lisa Reed

**Race Start:** Mark Thorne, Chris Dowsett – Gun **Race Finish:** Coldham Hall

**Safety Boat Crew:** Neil Johnson

#### **Conditions/Results:**

Sail No	Boat Name	Helm	Time	Position	Trophy
99	Pan	S Miles	01:16:44	1	CH Trophy
149	Stella Genesta	M Burwood	01:17:18	2	Dave Valentine Trophy
98	Force Four	J Winterton	01:17:36	3	Green Wyvern Trophy
418	Tinkerbelle	A Lincoln	01:29:57	4	Ian Spoors Memorial Trophy

# Green Wyvern Yachting Club



2		First Start Time:	10:00:00	Date: 01/09/2019		Conditions: Pt Sunny 18C Tide with Us					
		Start Interval:	00:10:00	Wind ->		Strength:	Direction:				
				Beaufort		3 W					
25 Entered											
Sail				Start	Finish	Pen	Elapsed		Corrected		
No	Boat Name	Helm	Handicap	No	Time	Min	Time	Seconds	Seconds	Time	Position
99	Pan	S Miles	-18%	6	12:38:56		01:48:56	6536	5360	01:29:20	1
149	Stella Genesta	M Burwood	-19%	6	12:40:33		01:50:33	6633	5373	01:29:33	2
98	Force Four	J Winterton	-21%	6	12:43:45		01:53:45	6825	5392	01:29:52	3
418	Tinkerbell	A Lincoln	-10%	5	12:19:57		01:39:57	5997	5397	01:29:57	4
244	Catspaw	B Wilkins	-5%	2	11:44:43		01:34:43	5683	5399	01:29:59	5
368	Wandering Rose	D Radley	-4%	2	11:44:14		01:34:14	5654	5428	01:30:28	6
302	Vixen	D Kilner	-10%	5	12:21:40		01:41:40	6100	5490	01:31:30	7
222	Swallowtail	J Wells	-5% P	2	11:47:29		01:37:29	5849	5557	01:32:37 P	
217	Melinda	P Howes	1%	2	11:42:30		01:32:30	5550	5606	01:33:26	8
30	Zingara	R Dugdale	3%	1	11:30:57		01:30:57	5457	5621	01:33:41	9
152	Sabrina 2	J Holmes	-8%	3	12:02:21		01:42:21	6141	5650	01:34:10	10
199	Morning Calm	Bill Clark	-10% P	4	12:14:42		01:44:42	6282	5654	01:34:14 P	
64	Corsair	J Farrow	-17%	6	12:43:57		01:53:57	6837	5675	01:34:35	11
323	Starlight Lady	N Matthews	14%	1	11:23:20		01:23:20	5000	5700	01:35:00	12
224	Anna	R Branscombe	-9%	4	12:16:48		01:46:48	6408	5831	01:37:11	13
218	Mystery	M Ford	-9%	4	12:16:50		01:46:50	6410	5833	01:37:13	14
52	Maidie	J Patience	12%	1	11:27:50		01:27:50	5270	5902	01:38:22	15
403	May	K Rhead	-9%	4	12:18:15		01:48:15	6495	5910	01:38:30	16
169	Pandora 3	P J Smith	-13%	5	12:33:16		01:53:16	6796	5913	01:38:33	17
123	Puck	A Garnham	-16%	5	12:37:54		01:57:54	7074	5942	01:39:02	18
416	Alice Rose	T Riches	-7%	3	12:07:19		01:47:19	6439	5988	01:39:48	19
370	Glory	C Brown	-6%	3	12:06:37		01:46:37	6397	6013	01:40:13	20
87	Modwena	B Heath	-18%	6	12:54:04		02:04:04	7444	6104	01:41:44	21
215	Cuckoo	S Lampert	7%	1	DNF		00:00:00	0	0	00:00:00 DNF	
127	Privateer	T Child	-7%	3	DNF		00:00:00	0	0	00:00:00 DNF	

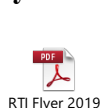
**Incidents:** None reported.

**Comments:** Due to a large number of entries, it was decided to have 10 minute gaps between starts. I don't believe this caused any undue advantage to the faster or slower boats. A down river leg was used to extend the course.

**Meal:**

At Reedcutter on 31<sup>st</sup> August 7:30pm for £15.00 – Chicken, Lasagne or Pie selection with dessert.

**Flyers:**



# Green Wyvern Yachting Club



## **C. Chief Instructor's Report**

### **Annual RYA Inspection**

This took place during Week 3 of our Summer Cruise at Oulton Broad.

Once again, I am delighted to report that our Inspector, Sue Head found our club to be, "All Compliant", which means that as a Training Centre, we fully meet all that the RYA requires of us. This is our sixth "All Compliant" inspection report.

Sue spoke to the whole cruise participants, and said that,

"We have an excellent club which not only teaches sailing skills but also 'Broadsmanship'"., which is something very close to our hearts in the GWYC. She said that all of the paperwork was in very good order and she was impressed by the quality of teaching.

A considerable amount of work goes into preparing for the Annual Inspection and once again, I would like to thank Rosemary for spending an incredible amount of time preparing all the paperwork and documentation in the weeks prior to our Summer Cruise. Our Commodore and RYA Principal, Andy Garnham, once again took a leading role on the day of the Inspection by meeting with Sue and along with Rosemary and myself, answering the many searching questions about how the club runs. Finally, my thanks to all of those who sailed on Week 3 for helping to make our club such a success.

### **Annual Senior Personnel Training Weekend**

This took place at Cantley, over the weekend of the 22<sup>nd</sup>/23<sup>rd</sup> June. This year the focus was for Skippers, First Mates and Mates, Instructors and Senior Instructors; in other words, all of those who have positions of responsibility during our Club Cruises. Sixteen people participated, involving nearly all of the skippers, mates, etc sailing on this year's Summer Cruise.

We included a whole range of both sailing and shore based activities: Safety, Safeguarding, GW Ranks and RYA levels, the role of the mate, passage planning and use of tide tables and practical sessions on how to prepare a yacht for sailing, moorings and departures, points of sailing and man overboard procedure were just some of the areas covered. I would like to thank Andy and Nick Vowles for their support and also John Duff and Mark Wells for leading two of the sessions

My thanks to all those who came. This is a key aspect of our training, so Andy and I would encourage all relevant members to participate in future events if you can.

### **RYA Progression**

Although there is no formal requirement for those who sail with the Green Wyvern to acquire sailing qualifications, almost all avail themselves of the opportunity to do so. This is much appreciated by the Club as we are going to need Instructors and Senior Instructors for the Club to continue to flourish.

During the 2019 season:

- 5 people achieved Level 1, Start Sailing;
- 4 people achieved Level 2, Basic Skills;

# Green Wyvern Yachting Club



- 1 people achieved Level 3, Better Sailing;
- 1, people achieved the Seamanship qualification;
- 2 people achieved the Day Sailing qualification; and
- 2 people became Assistant Instructors.

The above figures reflect our discussions in committee meetings and the training weekend, of the need to ensure that people following the RYA Keelboat scheme are fully competent before moving to the next level.

Just in the same way, as there is no need to push people through the GWYC ranks, there is no need to push them through RYA levels either. Some of the youngsters, in their feedback forms from the 2018 season commented that they felt 'a little rushed' and we have tried to ensure that this does not happen. Nick Vowles, who was SI in week 2 wrote a thorough and very helpful report reflecting some of these issues and a suggested route forward and I agree with the points that he raised.

Finally, I would like to offer my sincere thanks to all those Senior Instructors, Instructors and Assistant Instructors who have participated in Club Weeks and given so much time, energy and enthusiasm (and good humour) to introducing so many people to sailing with The Green Wyvern.

Jonathan Winterton Chief Instructor October 2018 to October 2019.

## D. Treasurer's Report

<b><u>Green Wyvern Yachting Club</u></b>
<b><i>Treasurer's Report 2019</i></b>
Despite having fewer club week bookings this year, the financial position of the club remains healthy, despite cruise fees remaining at the same level. There was also no instructor training which means the training fund is carrying over a much greater sum than last year. With the introduction of Rebecca to the fleet there has been no need for commercial hire, which is also a positive factor. The PAN/LJB fund was only used once this year, and has continued to grow due to generous donations from club members and other fund raising activities. Given the state of the finances, I am recommending to the AGM that boat owners payments rise from £385 to £400 per boat week. I should just remind members that the Training and PAN/LJB money is kept in a separate bank account, these are also separate from each other. in my own accounting and are shown as such in this report.
The breakdown of the accounts is as follows.
1. Balance sheet 2. Income/expenditure 3. Training and Pan/LJB 4 Boat weeks

# Green Wyvern Yachting Club



Green Wyvern Yachting Club					
<b>Balance Sheet at 23 Sept 2019</b>					
		<b>30/09/2016</b>	<b>06/10/2017</b>	<b>23/09/2018</b>	<b>26/09/2019</b>
Cash in bank					
Lloyds		10,621.93	8949.49	10500.01	11154.61
In transit at end - Income		0.00			
In transit at end - Expenditure		5,530.00	5040.00	5350.00	5680
Total		10,621.93	8,949.49	10500.01	11154.61
Total net assets		<b>10,621.93</b>	<b>8,949.49</b>	<b>10500.01</b>	<b>11154.61</b>
Owed From summer cruise				100.00	

## Income & Expenditure- 1/10/2017-30/9/2018

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# Green Wyvern Yachting Club



Income			Expenditure		
Cruise Fees	9,285.00		Christmas Party	652.50	
Christmas Party	652.50		Insurance	772.40	
Subs	30.00		AA Flags (Burgees)	112.80	
Races	290.00		Website	59.99	
Sales of clothing	156.00		Green books & Affiliation	99.00	
Outstanding cruise fees	80.00		Insurance excess (Modwena Mast)	100.00	
Horning sailing club	200.00		Green book advert	85.00	
Transfer from training fund	715.44		Training	715.44	
Transfer from PAN/LJB	100.00		Club Week repairs	471.90	
Refuund RTI meal	100.00		Clubweek Refund	160.00	
			YSC Safety boat (1 event)	50.00	
			Tranfer to training fund	1800.00	
			Commodore of week expenses 2019	505.31	
			Round Island meal deposit	100.00	
			Club Clothing	0.00	
<b>Total</b>		<b>11,608.94</b>	<b>Total</b>		<b>5,684.34</b>
<b>Net Income</b>		<b>5,924.60</b>			
Carried from last financial year		<b>10,500.01</b>			
Bank Balance		<b>16,424.61</b>			
Less boat owners fees		<b>5,270.00</b>			
Balance to next financial year		<b>11,154.61</b>			

# Green Wyvern Yachting Club



Training Fund	Income		Expenditure
Carried over from 2017-18	156.25	RYA subscriptions	£125.00
GWYC transfer 2018-19	1,800.00	RYA Safe and fun	£142.00
	0.00	RYA Safe and fun students	£26.02
		First Aid books	£154.95
		RYA Handbooks	£185.54
		Training weekend	£50.93
		Training weekend refreshments	£31.00
Total	<b>1956.25</b>		<b>715.44</b>
To be carried over	<b>1240.81</b>		
PAN/LJB Fund	Income		Expenditure
Carried over from 2017-18	483.00		100.00
Christmas party raffle	395.00		
Member's Donations	340.00		
Rigging party profit	24.00		
Food money excess	20.00		
Total	<b>1262.00</b>		<b>100.00</b>
To be carried over	<b>1162.00</b>		
<b>Bank Holdings (Training + PAN/LJB)</b>		<b>2402.81</b>	

# Green Wyvern Yachting Club



2019 Boat Weeks & Distribution								
Based on £400 per week								
								Total
	E1		Modwena			Pan		
	S2	Puck	Modwena	Stella	Rebecca	Pan		
	S3	Puck	Modwena	Stella	Rebecca	Pan		
	S4	Puck	Modwena	Stella	Rebecca	Pan	Sparklet	
Total wks	18	5	3	3	1	4	2	
<b>Total per boat</b>		1200.00	1600.00	1200.00	1200.00	1600.00	400.00	<b>7200.00</b>
Less Owners weeks		800.00	0.00	320.00	480.00	0.00	0.00	<b>1600.00</b>
		400.00	1600.00	880.00	720.00	1600.00	400.00	<b>5680.00</b>

## E. Secretary's Report

The club has had another full year with plenty of activities taking place including club cruise weeks, two club races, BOFF cruises, Training events and several Social events.

### Summary of the 2019 Season

8th Dec 2018	Christmas Party at the Commodore, Oulton Broad
16th-17th March	Spring Working Week
Sat 16th March,	Spring Working Week Supper
Fri 19th Apr (Good Friday)	Rigging Party
20th - 27th April	Easter Cruise
Fri 3rd – Mon 6th May	Tony Tomkins Cruise
22nd & 23rd June	Club Training Weekend
Sat 27th July – Sat 3rd Aug	Summer Cruise Week 2
Sat 3rd August – Sat 10th Aug	Summer Cruise Week 3
Sat 10th– Fri 16th Aug	Summer Cruise Week 4
Sat 17th August	Round the Island Race
Sat 17th August	Round the Island Post Race Supper
Sat 31st August	Cecil Howard Pre-Race Supper.
Sun 1st September	Cecil Howard Memorial Race
Sat 26th Oct	De Rigging Party
Sun 27th Oct	AGM

We welcomed 12 first timers to the club and Green Wyvern members participated in many other events throughout the season including, The Perryman Race (YSC), Yare Navigation Race (CHSC), Three Rivers Race (HSC), Reedham Regatta (YSC), Cantley Regatta (YSC), Oulton Week (WOBYC)

# Green Wyvern Yachting Club



and several more regattas organised by other sailing clubs.

## **Committee & Meetings**

Your 2019 Committee consisted of the following 13 Members :

Commodore	Andy Garnham
Vice Commodore	Mark Thorne
Chief instructor	Jonathan Winterton
Treasurer	Trevor Potter
Sailing Secretary	Lisa Reed
Meetings Secretary	Ian Bowmaker
Youth member	Clarissa Burwood
Welfare Officer	Rosemary Winterton
Secretary	Michael Burwood
Committee Member	Melanie Farrar
Committee Member	Denis Kilner
Committee Member	Simon Miles
Committee Member	Will Learoyd

Club rules (5.6) states that the committee should meet at least three times per year.  
The committee has met 5 times this year so far, with a 6<sup>th</sup> meeting scheduled for 26<sup>th</sup> October.

05 January 2019	The Ship, Reedham
16 March 2019	The Ship, Reedham
19 April 2019	The Reedcutter Inn, Cantley
22 June 2019	The Reedcutter Inn, Cantley
31 August 2019	The Reedcutter Inn, Cantley
26 October 2019 (scheduled)	The Reedcutter Inn, Cantley

Any members wishing to see minutes of the above meeting reports should contact out Meetings' Secretary, Ian Bowmaker, [ibowmanker@btinternet.com](mailto:ibowmanker@btinternet.com)

## **The Club Plan**

The Club Plan together with the Club Manual and Calendar help guide the committee through the year in order to ensure the clubs objectives are met.

### **The Club Plan is in three parts:**

- Part 1 – Administration
- Part 2 – Organisation of Annual Events
- Part 3 – Training events

### **Part 1 – Administration**

The administration section covers items such as organising Committee Meetings, Reviewing and updating club documentation (including RYA requirements), Updating Insurance, DBS checks, Revalidating Training Qualifications. Coordinating our calendar with the NSBA. Advertising of club events in broads magazines and the Green Book. Finally, but most importantly communicating with Members.

# Green Wyvern Yachting Club



## **Part 2 – Organisation of Annual Events**

This section includes all the steps required to ensure that the Club Cruises, Club Races, Annual RYA inspection, Social events and the AGM are all well planned and successfully completed.

## **Part 3 – Training events**

This covers the steps needed to identify who needs training, then to organize and complete the training. This includes Internal Club training up to Skipper level and then RYA training for Instructors. This training is essential to ensure we have competent leaders on-board each boat during club cruises. Further information can be found in the Chief Instructor's report.

## **The 2020 Club Plan**

If you have any suggestions on how to further improve our club, please send them to the secretary.

I'd like to thank all those who worked hard to make the club events successful and to congratulate those who achieved club promotions and RYA certifications during 2019.

Mike Burwood, Secretary 2019

## **F. Sailing Secretary's Report (including Promotions)**

Another great year of Green Wyvern Cruising. I think all enjoyed the experience and I've seen a few of the youngsters get bitten by the Green Sailing Bug. To say it I'll paraphrase/interpret to best of my memory an excited conversation with Xavier on the way home at the end the cruise. I 'made' him do two weeks to help me out (not easy being related to the Sailing Secretary).

Me: 'Wow, you got promoted to level 2! The same as me! I must work on my levels as you are making me look bad. So did you enjoy it?'

Xavier: 'It was really cool. Molly was a really good teacher and I got better on week 4. I know how to moor and reef so I'll go to level 3 next time.'

Me: 'It's not just about the levels you know. So you practiced and feel confident with all the ways you may need to moor or leave a mooring?'

Xavier: 'Uhh.' *Confused Look*

Me: 'Leeward and Windward? And you will need to have a good understanding of the foredeck and practice technique and be able to get your crew to help you. The main thing is to have fun.'

Xavier: 'Oh – well not those moorings yet but I can try next year. And then work up like Oliver and be a Mate.'

Me: (smiling and thinking yes! – the tradition will carry on). 'So what about your cooking then?'

Xavier: 'I really like the cooking. I did the pancakes. And wraps.'

Me: 'I'll give you some recipes to try for next year. You need a signature dish. Did you make friends?'

Xavier: 'Yes, everyone was really cool. I'm looking forward to next year'

I think they have Snapped Chatted or Instagrammed each other.

## **Easter Cruise 2019: 20<sup>th</sup> – 27<sup>th</sup> April – Cantley to Cantley**

It was a good turn-out for Easter and we filled two boats Modwena and Pan and with Easter coming later in the year the weather was warmer and reports of sun and variable winds overall. We had several Skippers and Mates so the dynamics must have been interesting. Reports were the company was great and everyone has learned to play cribbage if not sail.

# Green Wyvern Yachting Club



The timing of Easter and the school holidays was a bit out of synch as there was interest by Alec Lowes to come and join if we could have moved to the week prior to Easter. As more of the younger sailors are taking the initiative and coming for races and such it may be we can get more sailors and boats next year.

**Skippers are in bold, Mates are underlined**

<b>Easter 2019</b>		<b>Start Date:</b> Saturday 20th April 4-5pm		<b>End Date:</b> Saturday 27th April 10-11am	
<b>Start Location:</b> Cantley, Norfolk		<b>End Location:</b> Cantley, Norfolk			
<b>Commodore:</b> Tim Martin		<b>Senior Instructor:</b> Tim Martin			
<b>Puck:</b>	<b>John Fitch</b>	<u>Marion Tunwell</u>	Alison Tunwell	Peter Samain	
<b>Modwena:</b>	<b>Tim Martin</b>	<u>Pip Thompson</u>	Theresa Compton		

The ranks remained the same however it was noted that we should have encouraged the crew to gain more experience on the foredeck to advance in sailing skills. Noted for next year to mix up crew dynamics to perhaps facilitate this.

## **Summer Cruise 2019: 27<sup>th</sup> July – 16<sup>th</sup> August – Cantley to Somerleyton**

We decided to cut the cruise to three weeks this year due to low bookings for week one. In the beginning it might have filled up to be able to run a couple of boats however with conflicts in school holidays and limited skipper and mate availability we decided it was better to have three full weeks. There was much back and forth on which week we were actually sailing on; I've kept the cancelled week one in the report. The weeks were well balanced with five boats weeks two and three and six boats week four. We had two 'new' skippers (but not new Wyvernians – Emma Duff and Mel Farrar) on the cruise who kept us from having to turn down sailors as some of our 'regular' skippers could not sail this year due to other commitments. The younger folks did a great deal of recruiting for us bringing their friends who we hope to see again.

Week One: Cancelled

Week Two: Five boats with 19 sailors. Of these there were three first timers and three second timers. It was great to be able to put together three boats with skipper and mate combinations of under aged 30. On that note the commodore realised he was the oldest member of the fleet for the first time. The ebb and flow of the tides of life. ☺ The cruise went through Yarmouth on the 1<sup>st</sup> day – 6 bridges – wow. The weather kept the boats stormbound at Hunters Yard for a day and a half but was made up for by having the BBQ and showers. It was also the maiden club cruise for Rebecca.

Week Three: Five boats again with 20 sailors and Force Four and Leda joining In Company. Headed from Wroxham to Beccles so back through Yarmouth - tacking across Breydon was fantastic. High water entry to Yarmouth moorings and showers. Most boats going for Fish and Chips and mine was yummy but highlight food was veggie pizza's cooked by the girls. We tried to set a record for how many boats we could get through Breydon Bridge at the same time; I think we did it (3 ½)? The inspection was this week at Oulton – lovely day and we passed again with flying colours. Did John Fitch ever find his glasses?

Week Four: Six boats with 23 sailors with Sparklet joining the cruise. The cruise started at Beccles Amateur Sailing Club – thanks to the club for offering the moorings as the Yacht Club as full with a Wooden Broads Cruiser Show – some lovely old boats that we met on the weeks of the cruise. The weather made the meet and greet with the parents quite a challenge in the gale force winds and the cruise was storm bound until Monday morning. Fantastic BBQ at Pottles Barn with an array of non-sailing Wyvernians joining us and helping out the mates – thanks Maggie, Jan, Kerry. We had the fire pit going and games in the house. Lisa worried that Pierce has surpassed her burger making skills (but hey we pass the torch) and OMG – Kerry's tiramisu to die for. Reminder to commodore to be more explicit when

# Green Wyvern Yachting Club



asking crew to let go of jib sheets and to hold ends however jib sheets skilfully saved by the prop and chance for nature swim by mate in Barton.

## **Feedback Summary:**

**From Sailors:** This is my general take of the feedback and some comments but proposing perhaps I submit numbers by week/question next year....let me know if necessary.

Most Excellent to Very Good however we received one Poor on Welcome week four due to Sparklet not be ready to inhabit but given the weather rigging was impossible but then it should have been done already. There was a general feeling the Welcomes need improvement as to what is happening, where we are going, what is expected of the crew however most comments Very Good to Good. Also with everything that needs to happen the first day it would be good to have a dedicated Welcome person who can stay at the moorings and greet the kids and parents (Sailing Secretary – spends too much time running other errands). Perhaps we ask Mates to come early if possible.

Based on feedback of information received about your sailing week, I think sending out dietary requirements earlier – my bad. We can add more information in the Crew Pack about how the week works along with sending the GWYC Sailing Basics Booklet we are writing.

There were comments on leaky boats and more shower stops (week 4). Overall the food was given praise but a few comments on food quality and quantity. Lisa is getting with Mates to create a Mates Checklist and Advice.

The BBQs were successful as usual and getting to make new friends were highlighted. Again there were requests to sail on other boats, spend more time with others and being able to explore the areas where we stopped.

I get the impression more time perfecting sailing skills like man overboard, moorings would be appreciated. All enjoyed learning the reefing and the sailing.

**Running the Cruises:** This is just my take on a few things. Other feedback welcome.

Where we excel:

- I think we have gotten really good at BBQs – my passion of course.
- Recruitment by the youngsters
- Flexibility and going the extra nautical mile to make the cruise happen

Where we can improve:

- Assessing and reporting damages to the boat owner in a more timely manner
- Checking boats when crew is leaving for personal items – we had more than normal items left behind and at this point no claimants.
- Having boats ready for sailing. I know the boat owners work very hard on this and sometimes circumstances cannot be help. As Sailing Secretary I can work on getting realistic assessments and make alternative plans. I think we learned from this year.

## **Green Wyvern Promotions 2019**

We had 53 sailors in total with eight sailors doing more than one week. There were 12 first timers and 9 second timers (last year there were 13 first timers so the retention rate seems pretty good). See Chief Instructor Report for RYA Rankings. Congratulations to all on the promotions and welcome new members.

**Members/Crew:** Lila Foster, Billy Foster, Ewan Brett, Grace Pank, Peter Seaward, Rose Skirrow

**Bosun:** Alice Palutikof, Sonali Singh, Sophia Tansley, Melina Burwood

**Mate:** Megan Blade, Jonathan Goolden, Simon Thompson

**First Mate:** Clarissa Burwood, Molly Desorgher, Pierce Cook

No Skipper's Burgee's this year but had 1<sup>st</sup> Mate skippering for the 1<sup>st</sup> time so let's see next year.

# Green Wyvern Yachting Club



## Green Wyvern Yachting Club Summer Cruise 2019

(as of 02-Aug-2019)

**Skippers are in bold.** Mates are underlined. (IC) Sailing in company all or part of the week.

Note we have some Skippers and Mates listed who are training up from First Mates and Bosuns.

\* These people will need to swap boats at night. Details at time of cruise.

<b>Week 1</b>	<b>Start Date:</b> Saturday 20th July	<b>End Date:</b> Saturday 27th July			
Cancelled - Will be boat moving for start of week 2.		<b>End Location:</b> Cantley, Norfolk			
<b>Week 2</b>	<b>Start Date:</b> Saturday 27th July 4-5pm <b>Start Location:</b> Cantley, Norfolk <b>Commodore:</b> Mark Thorne	<b>End Date:</b> Saturday 3rd August 10-11am <b>End Location:</b> Hoveton/Wroxham, Norfolk <b>Senior Instructor:</b> Nick Vowles			
<b>Puck:</b>	<b>Will Learoyd*</b>	<u>Clarissa Burwood</u>	Jessica Blade	Lila Foster	
<b>Stella Genesta:</b>	<b>Ben Heath</b>	<u>Molly Desorgher*</u>	Xavier Coutinho	Billy Foster	
<b>Modwena:</b>	<b>Calum Learoyd</b>	<u>Kashika Singh</u>	Iona Brett		
<b>Pan:</b>	<b>Nick Vowles</b>	<u>Kate Galliford</u>	Megan Blade	Amelia MacKay	
<b>Rebecca:</b>	<b>Mark Thorne</b>	<u>Marcus Garnham</u>	Ewan Brett	William Galliford	
<b>Week 3</b>	<b>Start Date:</b> Saturday 3rd August 4-5pm <b>Start Location:</b> Hoveton/Wroxham, Norfolk <b>Commodore:</b> Ian Bowmaker	<b>End Date:</b> Saturday 10th August 10-11am <b>End Location:</b> Beccles, Suffolk <b>Senior Instructor:</b> Andy Garnham			
<b>Puck:</b>	<b>Mel Farrar</b>	<u>Kate Galliford</u>	Sophia Tansley	Esme Chapman	
<b>Stella Genesta:</b>	<b>Emma Duff</b>	<u>Marcus Garnham</u>	Raph Levi	Archer Scott	
<b>Modwena:</b>	<b>John Fitch</b>	<u>Alec Lowes</u>	Grace Pank*		
<b>Pan:</b>	<b>Ian Bowmaker/ Trevor Potter</b>	<u>Lisa Reed</u>	Alice Paulikof	Sonali Singh	
<b>Rebecca:</b>	<b>Andy Garnham*</b>	<u>Charlotte Knight</u>	Ruby Langley	Eliana Levi	Maisie Bristow
<b>Force Four (IC):</b>	<b>Jonathan Winterton</b>	<u>Rosemary Winterton</u>	Edward Morris	Monty	
<b>Leda (IC):</b>	<b>Miles Turner</b>	Samantha Fahy	Yvonne Kerrigan	Cillian Turner	
<b>Week 4</b>	<b>Start Date:</b> Saturday 10th August 4-5pm <b>Start Location:</b> Beccles, Suffolk <b>Commodore:</b> Andy Garnham	<b>End Date:</b> <b>Friday</b> 16th August 5pm <b>End Location:</b> Somerleyton, Suffolk <b>Senior Instructor:</b> Andy Garnham			
<b>Puck:</b>	<b>Will Learoyd</b>	<u>Marion Tunwell</u>	Lily Eyre*	George Hill*	
<b>Stella Genesta:</b>	<b>Calum Learoyd</b>	<u>Oliver Goolden</u>	Alex Skirrow	Xavier Coutinho	
<b>Modwena:</b>	<b>Alec Lowes</b>	<u>Pierce Cook*</u>	Peter Seaward		
<b>Pan:</b>	<b>Elsie Vowles</b>	<u>Stephen Rodford*</u>	Melina Burwood	Erica Mills	
<b>Rebecca:</b>	<b>Andy Garnham</b>	<u>Jonathan Goolden</u>	Rose Skirrow	Tara Mills	
<b>Sparklet:</b>	<b>Mark Thorne</b>	<u>Marcus Garnham</u>	Jordan Darko	Simon Thompson	

## G. Welfare Officer's Report

# Green Wyvern Yachting Club



As this is the first year that we have officially had a Club Welfare Officer (CWO), I think that it would be useful to give the Welfare Officer's main role and responsibilities.

The Club Welfare Officer's main roles are to:

1. ensure that the club has up to date procedures, that volunteers are aware of and that everyone follows good practice;
2. be the first point of contact for any concerns, seeking advice and support from the RYA as necessary;
3. be the first point of contact for volunteers, parents and children/young people where concerns about children's welfare, poor practice or child abuse;
4. be responsible for following the RYA/RYA Child Welfare policy and procedures, in particular the reporting procedures;
5. report the concerns to the RYA and be the first point of contact with the RYA/RYA Child Welfare Lead Officers;
6. promote the clubs best practice guidance/code of conduct within the club; and
7. to be 'visible' at the club and both parents and sailors should know who the CWO is and how to contact them.

The Club Welfare Officer has responsibility for DBS checks of volunteers.

As CWO, I can report that we have welfare policies and procedures in place that are based on RYA guidelines and that they have been adapted to reflect the needs of the GWYC.

All necessary DBS checks were up to date for the 2019 sailing season.

We have had two Welfare issues this year which the Commodore, Chief Instructor and Club Welfare Officer dealt with. One was an inquiry to the RYA as to whether the GWYC had a Child Protection Policy as it was not on the website. Our reply to this was that the policy was on the members' area of the website but was available on request to any parent, prospective parent or interested party on request. The second was a student issue which was resolved with the Commodore, Chief Instructor, Sailing Secretary, the relevant skipper and parents.

Finally, my thanks to all of the club officers, skippers, first mates and mates who are the eyes and ears of the high level of welfare that the GWYC expects and to remind everyone that it is the whole club's responsibility to ensure children's welfare and everyone has a role to play.

# Green Wyvern Yachting Club



Mark Thorne proposed (and Jonathan Winterton seconded) that all the above reports be accepted. The proposal was agreed unanimously.

## 6. Motions

### Motion 1

Proposed by Mark Thorne, Seconded by Lisa Reed

*(Second changed from Andy Garnham as he wants to remain neutral)\**

**‘Invitation to receive membership should normally be considered at the end of a weeks sailing.’**

This would require the relevant section of Operating Procedures below to be modified:

*‘Those invited to become members (**usually after two week’s cruising**) should be capable of passing RYA level two.’*

And Club Rule 7.2 to be modified

*‘First and **Second Timers** shall be associate members of the club for the full calendar year (s) in which they cruise.’*

Items above and other relevant parts of club manual would need to be edited accordingly.

M Thorne introduced his motion with some preamble/ background, in which the following points were made:

- It was suggested that ‘two weeks’ (as pertaining to being invited to membership) is an historical anomaly;
- We now know most of the people who are invited prior to them joining their first Club week;
- It seems churlish to keep 1<sup>st</sup> timers on probation after ‘a great week’;
- But equally, it shouldn’t be automatic, and if doubt, do not offer it;
- That there is a need to distinguish between ‘member’ and ‘crew member’ as a consequence of the above, that the current rules do not.

Jonathan Winterton replied:-

He passed around a paper summarising the Club ranks, together with a rather older extract (from 1980’s) giving a ratings system for 1<sup>st</sup> Timers (A\* to C), and the necessary skills to be found in Members.

- There is currently no mechanism for a person to be made ‘just a member’ except ‘in exceptional circumstances’;
- Agrees that the current rules need tightening up as they are open to interpretation;
- Sees no requirement to change the current system, but happy to ‘go along with it’ if the meeting so decides;
- Also made the point that in such a case it would be necessary to distinguish between ‘member’ and ‘crew member’.

Lisa Reed (for the motion): This motion, if carried, would clarify the issue of membership vs. crew. Has a problem with consistency of application of the current rules across different weeks, and the effect on

# Green Wyvern Yachting Club



young people's well-being that this can occasion. Suggests removing the concept of 'membership' from the ranking system.

Melanie Farrar (against the motion): The Committee is currently considering how to widen the membership, possibly to include young carer's who would not be known to us – could we elect 4/5 of a week to membership and not the other? (Implicitly 'No'). Also, there are those we definitely want to see again – the 'exceptionals' – but the current rules allow for this. This whole area needs looking at in detail: the GWYC is all about 'sailing the two weeks' – we shouldn't need to change this. Membership is for life, and a privilege. We shouldn't change it.

The discussion was then opened to the floor:-

Melina Burwood: young people will care if they feel that they are being 'left out'. Therefore, leave as is.

Rosemary Winterton: it is good to have something to give a young person after 2 weeks sailing, rather than piling it all on after the first week. Also good to have two skipper's opinions of the person; to evaluate their characters and suitability for 'Wyvernship'.

Denis Kilner – values the flexibility of the current system;

Melanie Farrar – consistency is a must. We need to support the Commodore (of the week) in making those decisions, and some guidelines are required.

Mark Thorne – I am definitely not saying that we should invite all comers after one week irrespective. However, does want to split membership from crew ranks. We should make the rules reflect the vast majority of our experience.

Will Learoyd – has a problem with the word 'exceptional' (in so far as it is not defined), but agrees with the proposed separation of membership and crew ranks.

Michael Burwood – clarified that the current rules require the Committee to ratify invitations to membership.

Margaret Kilner – agrees with the point made by Melanie Farrar that if people are keen enough they will come back anyway – being gifted membership is unlikely to make any difference.

Rosemary Winterton – 'two weeks' are valuable. Membership after a week is not a driver for kids; worried that creating membership after just one week would create an 'uneven playing field' that may negatively affect the self esteem of those not chosen.

Melanie Farrar – remember that we are dealing with young people, who are developing all the time and need time to adjust to what we do and the challenges they face.

Simon Miles – there are merits on both sides of the argument. What appears to be agreed upon is that we need to go away and do some work in the background to develop guidelines as to what should happen currently. The rules need tightening and made consistent.

# Green Wyvern Yachting Club



Jonathan Winterton (summing up):- If ‘members’ made after 1 week we are saying ‘nice person, join our world’. However, this would be in conflict with the first bit of the Operations Procedures which states that the principal activity of the GWYC is ‘the organisation of sailing holidays...etc, etc’ and therefore we cannot disassociate sailing ability from membership/personal development. We are a club of people, who also teach people to sail. Still keen on maintaining the ethos of GWYC.

On the point of consistency – is glad of the flexibility in the current system; however, all should apply it equally. We need a clear set of rules, and will need a clear steer from this meeting as to which route we take (1 week or 2).

Mark Thorne:- we must distinguish between ‘member’ and ‘ranks’. Consistency is key – whatever the age of the person. It has been close to automatic for 1<sup>st</sup> timers over the age of 18 to be offered membership in recent past.

Andrew Garnham:- we have had a passionate debate over the last 40 minutes. There are strong views on both sides, but it is very important that young people feel treated fairly.

The motion was put to the vote:

In favour: 5

Against: 7

Abstentions: 1

The motion falls.

## Motion 2

Proposed by Jonathan Winterton, Seconded by Melanie Farrow

Mark Thorne’s motion requests that all First Timers become GWYC members at the end of the first week. We need to clarify that being a Club Member does not imply that everyone is ready to be a crew member at the same time, i.e. we must separate the idea of membership and rank.

So we have an either/or motion:

**Either, If the AGM votes for Club membership after one week, the motion is:**

**‘Under 18 sailors shall be invited to become a GWYC member at the end of their first week of sailing. If they return to sail for a second week, they will be classed as a Second Timer. Under 18 sailors shall also be classed as ‘Sailing Beginners’ for their first two weeks. Those that have then sailed two weeks shall be given the rank of crew at the completion of their second week’**

The Club Rules and Procedures shall be changed to clarify this.

**‘Or, If the AGM decide that they wish to maintain the status quo and make all under 18 sailors members of the GWYC at the end of the second week, the motion is:**

**Under 18 sailors shall be invited to become a GWYC crew member at the end of the second week. Only adult sailors, ie those over 18, may be considered for Club Membership after one week.’**

The Club Rules and Procedures will be changed to clarify this.

# Green Wyvern Yachting Club



The second part (which comes into effect on the fall of the first motion) has already been debated. It was agreed that the motion be withdrawn.

Rosemary Winterton – to expand on Simon’s point above, proposes the setting up of a sub-committee to review the situation, to send the findings to the membership for comment, re-review in light of any comments and to bring to the AGM (or an EGM).

Lisa Reed – it would be wrong to vote on the motion; we need the sub-committee to consider the arguments.

Jonathan Winterton withdrew his motion, and therefore the status quo prevails. However, can the working group report and have its’ recommendations in place in time for Summer 2020? Suggested that an Extraordinary General Meeting be held at the Rigging Party. Motion carried unanimously.

## 7. Cruise Fees and Food Money for 2019.

The cruise fees should remain the same as this year at £160 for early booking and £180 for those booking after one month before sailing, and food money should also stay as is (Thought to be £35, but actually increased to £40 at AGM 2018).

**Carried by acclamation.**

## 8. Election of officers:

### A. Election of Officers and Committee Members.

As advised in the agenda.

Position	Nominee	Proposer	Second
Vice Commodore	Mark Thorne	Andy Garnham	Michael Burwood
Chief Instructor*	Jonathan Winterton	Andy Garnham	Michael Burwood
Treasurer	Trevor Potter	Andy Garnham	Michael Burwood
Welfare Officer**	Rosemary Winterton	Andy Garnham	Michael Burwood
Club Secretary	Michael Burwood	Andy Garnham	Lisa Reed
Sailing Secretary	Lisa Reed	Andy Garnham	Michael Burwood
Meeting Secretary	Ian Bowmaker	Andy Garnham	Michael Burwood
Youth Member	Sophia Tansley	Andy Garnham	Michael Burwood
Committee Member	Denis Kilner	Andy Garnham	Michael Burwood
Committee Member	Simon Miles	Andy Garnham	Michael Burwood
Committee Member	Melanie Farrar	Andy Garnham	Michael Burwood
Committee Member	Will Learoyd	Andy Garnham	Michael Burwood

Taken en bloc and carried unanimously.

Those people were unanimously ratified as Officers and Committee Members.

## 9. Election of Examiner of Accounts

Andy Christie is retiring; however he may be ‘biddable’ to do one more year. Given lack of any other candidates AG and RW are to explore the possibility.

## 10. 2020 Calendar

# Green Wyvern Yachting Club



The Calendar has been updated and copies of our most up-to-date version were circulated.

The Xmas Party is currently in conflict with the Turkey Race and NBYC Dinner. Therefore propose to move it to 12<sup>th</sup> December. MF to consult with The Commodore (pub venue) at Oulton Broad.

To add: First Committee meeting 11th January at Humpty Dumpty Brewery, Reedham. (There is an EACC/YSC social there that evening at which members may wish to be present.)

EGM to be added at the Rigging Party in place of the Committee Meeting.

Internal Training on w/e of 6<sup>th</sup>/7<sup>th</sup> July.

Some other dates will be added after the Green Book Meeting in November.

## **11. Nominations for Rear Commodore**

None received.

## **12. The John Tunwell Trophy.**

Andy Garnham said how important this trophy is as it is for contributions to the club that would otherwise go unseen. He was delighted that it is to be awarded to Clarissa Burwood who has done so much for our young people. The award was greeted with acclamation.

## **13. Club Championship Award.**

This is awarded to the best GWYC yacht in the Round the Island and the Cecil Howard Race and with a first and a second was awarded to Stella Genesta.

## **14. Any Other Notified Business (not requiring a vote)**

None

## **15. Meeting Closed.**

Meeting closed at 11.40 hours.